

Appendices to Agenda 19 May 2022: The following form part of that agenda.		
Agenda No:	Topic	Action
8	Appendix 1: Matters for Report:	
11	Appendix 2: Finance:	
	11.1a: Payments made prior to the meeting:	
	i.	
	11.1b: Payments:	
10	i. Clerks Pay/Exp April 2022.	
	ii. Clerks Overtime 2021/22.	
	iii. M.R. & J.S. Cross – Inv. No's: 85 - £162.00 (Grass cutting play area 21.4.2022) – 86 - £732.00 (Grass cutting verges 29.4.2022) – Total £894.00. • Grass cutting price increase.	
	iv. Blackthorn Village Hall – Inv. No: 2022/3 - £220.00 – Hire of Hall for 2021/22.	
	v. British Trees for Queen's Jubilee: Power to spend.	
	vi. Reimbursement JL – RBLI - £159.99 - Plaque for Queen's Jubilee – To approve spending power.	
	a) Receipts:	
	i. Scottish Widows Bank – Clubs & Assoc Acc (No Notice) – Direct – St. No: 45 – Interest £0.27p.	
	ii. C.D.C. Precept – First payment - £6,067.00	
	iii. Allotment Rent 2022/23: Allotments 'A', 'Z' and 'B' - £36.00	
	11.6: Internal Audit 2020/21:	
	a. Income Controls - Income should be included in the published budget and minuted upon receipt in the monthly Finance Report – Clerk to clarify.	
	b. Payroll Controls - The Council, as an employer, is required to register with HMRC and to record all payments to its employees with HMRC regardless of whether any tax is due (HMRC advice note from 2011 supplied) – To be actioned as soon as possible. Clerk/RFO	
	i. Recommendation that just the last five years of minutes are kept with the Clerk, with the rest being deposited with the County Archive for safety.	
	11.7: End of Year Audit 2021/22:	
	a. OFFICIAL NOTIFICATION TO SUBMIT YOUR AUTHORITY'S RETURN 2021/2022 – Certificate of Exemption and AGAR by 30 June 2022.	
	Appendix 3: Planning Matters:	
	10.1: New Applications:	
	a. None at time of printing.	
	10.2: Decision Notices:	
	a. None at time of printing.	
	Appendix 4: Correspondence/Emails:	
11	BPC292:	
	1. (A) 1.4.2022 OALC – Newsletter March 2022 – (R) 1.4.2022 Zurich Insurance - policy is due for renewal on 01/06/2022 and if your policy details remain unchanged, your premium for the next year will be £772.11. Alternatively, I'd like to invite you to take out a Long Term Agreement (LTA) with us. An LTA is an agreement whereby we offer a discounted premium, in return for a commitment to maintain your insurance with us, for either 3 or 5 years as follows: A 5-year LTA premium of £718.69; A 3-year LTA premium of £745.40. Please note, our Long Term Agreements guarantee that a fixed level of discount will be applied to your premium each year, saving you money and providing some peace of mind in these uncertain times. However, your premium may change, due to index linking or if you need to change sums insured or cover levels – Emailed –C/fwd to meeting.	
	2. (R) 4.4.2022 C.D.C. – Inv. No: 20005669- £120.12 - Emptying of 2 Dog Bins £1.75 each bin plus 10% Admin Fee Collection once a week – C/fwd to next meeting.	
	3. (A) 4.4.2022 O.C.C. – Emergency Planning - WPD Community Matters fund – Emailed.	
	4. (A) 5.4.2022 NALC EVENTS – Emailed JL/AS/CHS/RB/RL.	
	5. (A) 5.4.2022 Bicester Town Local Representatives Group – Meeting notes and supporting documents, update – Noted.	
	6. (R) 5.4.2022 – Allotment Enquiry – Request for details to be added to waiting list – Advised currently no allotments available and added details to waiting list.	
	7. (G) 6.4.2022 RSN Rural Funding Digest - April 2022 Edition – Emailed.	
	8. (A) 6.4.2022 NALC NEWSLETTER – Emailed.	
	10. (G) 7.4.2022 OALC March Update for member councils – resending – Emailed.	
	12. (A) 8.4.2022 TVERC – News update April 2022 – Emailed.	
	15. (R) 9.4.2022 J. Olds – Blackthorn Internal Audit – Provision of documents/questions – Clerk/RFO to action.	
	17. (R) 11.4.2022 OALC - OALC legal update presentation – Emailed.	
	18. (A) 11.4.2022 Notes and slides for Meeting 1 of EWR's Local Representatives Group for Bicester Town now available – Emailed.	
	19. (G) 12.4.2022 The Rural Bulletin - 12 April 2022 – Emailed..	

	20. (G) 12.4.2022📧 NALC EVENTS – Emailed.. 21. (G) 12.4.2022Celebrating Her Majesty's Platinum Jubilee 2022 – Emailed.. 22. (G) 12.4.2022Cllr. I. Corkin - FW: Helpful Local Authority Info. – Emailed JL.. 24. (G) 19.4.2022The Rural Bulletin - 20 April 2022 – Emailed.. 25. (G) 20.4.2022CFO - Community First Spring Newsletter – Emailed.. 26. (A) 20.4.2022OALC - EV charging points - OCC want to know levels of interest in parishes & towns – Emailed.. 27. (R) 22.4.2022O.C.C. - Fix My Street Super Users – Request for volunteer – Emailed– Poster and Text for publication.. 28. (R) 23.4.2022Barclays Bank Plc – Community Account Statement – Issued on 19 April 2022.. 29. (R) 23.4.2022Scottish Widows Bank – Clubs & Assoc Acc (No Notice) – Direct – St. No: 45.. 30. (A) 25.4.2022Cherwell Parish Bulletin – Emailed.. 31. (G) 26.4.2022The Rural Bulletin - 26 April 2022 – Emailed.. 32. (R) 26.4.2022OALC rescheduled Operation London Bridge briefing 18th May 3pm – Emailed.. 33. (G) 28.4.2022CPRE Oxfordshire April Newsletter – Emailed.. 34. (G) 29.4.2022👤 CHIEF EXECUTIVE'S BULLETIN – Emailed.. .	