

BLACKTHORN PARISH COUNCIL

[Blackthorn Parish Council Website](http://www.blackthornparishcouncil.org.uk)

North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD
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To Members of the Council:		You are hereby summoned to attend the Meeting of Blackthorn Parish Council on Thursday 7 April 2022 at 7.30pm at Blackthorn Village Hall. Signed: T. Charlesworth Clerk to the Parish Council.	
Members of the public and press are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.			
Agenda:			
Item No	Topic	Action	
1	To accept apologise for absence: Cllr. RL.		
2	To receive declarations of a Disclosable Pecuniary Interest' ▪ Register of Members' Interests: Annual Review.		
3	To confirm the Minutes of: 3.1: The Parish Council Meeting held on 3 February 2022 at 7.30pm 3.2: The Parish Council Meeting scheduled for 3 March 2022 at 7.30pm postponed. 3.2: The Parish Council Meeting held on 10 March 2022 at 7.30pm	BPC	
4	Vacancy/Co-option: Consider applications.	BPC	
5	District Cllrs: D. Hughes and I. Corkin.		
6	Matters for Report: (See Appendix 1):	Clerk	
7	COVID-19: Update on guidance.	BPC	
8	Project Reports: (See Appendix 2):		
	8.1: Drainage/Flooding: a. River Bank Repairs/Network Rail: Update. b. Blackthorn Brook: Update.	JL/RR	
	8.2: Allotments: Update.	Clerk	
	8.3: Traffic Calming: a) Village Plan: Review of proposals i. 20mph Limit Application: Update. ii. White Traffic Calming Gates: Review of proposed composite gates.	CHS CHS CHS/JL	
	8.4: Play Area: a) Car Park: Update. b) RoSPA Inspection Report.	JL All	
9	Finance: (See Appendix 2):		
	9.1: To accept the list of accounts paid prior to the meeting and receipts received and to approve payment of invoices. a. Accounts Paid Prior to meeting: b. Receipts: c. Accounts for payment:	RFO	
	9.2: Bank Reconciliation to date: To be approved.	RFO	
	9.3: Budget Comparison to Date: PC to consider and approved.	RFO	
	9.4: V.A.T: a. Spreadsheet: Consider/approve. b. HMRC – Claim:	BPC RFO	
	9.5: Quotes: a. Allotments: Post. b. Laptop: c. Trees for Queens Jubilee. d. Royal British Legion Industries - Planting a Tree for the Jubilee: Purchase of plaques. e. Insurance – Review of policy and quote from Zurich.	BPC BPC/Clerk AS BPC BPC	
	9.6: Internal Audit 2020/21: Internal Controls recommended for action.	BPC	
	9.7: Internal Audit 2021/22: a. Moore: Notification of Audit		
10	Planning Matters: (See Appendix 3):	BPC	
	10.1: New Applications: a. Application No.: 22/00872/F	BPC	
	10.2: Decision Notices: a. Application No: 22/00063/CLUE	BPC	
	10.3: Appeal Notices: None at time of printing.	BPC	
	10.4: Withdrawal Notices: None at time of printing.	BPC	
	10.5: Planning Issues: a. Network Rail: Update. b. Oxfordshire County Council - Local Transport and Connectivity Plan.	BPC BPC	

	c. O.C.C. - Notice of Definitive Map and Statement Legal Event Modification Order 2022. d. Cherwell - Parish/Town Council Survey.	BPC
	Data Protection Regulations: a. Domain Name: Update on linking email addresses with the website:	RL
11	Correspondence/Emails: (See Appendix 4): (B.P.C.291): Comments to be considered and any action approved on any items not already considered as part of the agenda: a. Join your EWR Local Representatives Groups – To consider Signing up to the Bicester Town Group. b. C.D.C. - report from the Independent Remuneration Panel and Notice for each Parish.	BPC All
12	Website/Parish Magazine/Issues raised through 'Facebook': Items to be approved for publishing.	Clerk
13	Parish Council Liaison Person: a. To review the liaison role. b. Consider hosting an event to look at issues and matters strategically and that affect all.	AS BPC
14	Village Matters: a. Queens Jubilee: Tree planting: If quote approved consider/approve planting area.	Clerk/BPC
15	Matters for Further Information or Discussion at the Next Meeting:	
16	Date of Next Meeting: Coronavirus: Update advice to be considered.	
17	a. Meetings for 2021-2022: i. Annual Meeting Dates: To confirm date. ii. Parish Council Meeting: 2 June 2022 at 7.30pm	

¹ Notes on declaration of interest

The Code requires that, at a meeting, where a member or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. **It is essential that members and co-opted members do this clearly, in order that the disclosure may be recorded, which will protect the member in the event of a subsequent allegation.**

The requirement to disclose such interests is applicable from 1 July 2012, whether or not the interests have been notified to the Monitoring Officer. The Council will include an appropriate item on agendas for all meetings, to facilitate this. Parish Clerks are also encouraged to include such an item on the agenda for all meetings of their council and any committees. Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the **nature** as well as the **existence** of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

However, this does not apply in the event of a dispensation having been granted.