

Appendices to Agenda 7 April 2022: The following form part of that agenda.		
Agenda No:	Topic	Action
6	Appendix 1: Matters for Report:	
9	Appendix 2: Finance:	
	9.1a: Payments made prior to the meeting:	
	i.	
	9.1b: Payments:	
	i. Clerks Pay/Exp March 2022.	
	ii. M.R. & J.S. Cross – Inv. No's: 72 - £720.00 (Grass cutting verges 28.3.2022) – 73 - £156.00 (Grass cutting play area 29.3.2022). • Insurance Certificates/Grass Cutting	
	iii. Cleaning of the bus shelter and emptying of the bins to be carried out by Mr. Watson - payment for 1 full years' service.	
	a) Receipts:	
	v. None at time of printing.	
	9.6: Internal Audit 2020/21:	
	a. Income Controls - Income should be included in the published budget and minuted upon receipt in the monthly Finance Report – Clerk to clarify.	
	b. Payroll Controls - The Council, as an employer, is required to register with HMRC and to record all payments to its employees with HMRC regardless of whether any tax is due (HMRC advice note from 2011 supplied) – To be actioned as soon as possible. Clerk/RFO	
	v. Recommendation that just the last five years of minutes are kept with the Clerk, with the rest being deposited with the County Archive for safety.	
10	Appendix 3: Planning Matters:	
	10.1: New Applications:	
	a. Application No: 22/00872/F Applicant's Name: Haniel Proposal: 2 new rooflights to existing detached garage (resubmission of 22/00152/F) Location: Orchard Cottage, Station Road, Blackthorn, OX25 1TA Parish(es): Blackthorn Comments by 20 April 2022	
	10.2: Decision Notices:	
	a. Application No: 22/00063/CLUE C.D.C. – Town and country Planning Act 1990: Section 191 (as amended by Section 10 of the Planning and Compensation Act 1991) – Town and country Planning (Development Management Procedure) (England) Order 2015 (as amended) - Lawful Development certificate for an existing use or operation or activity including those in breach of a planning condition – C.D.C. certify that on 11 January 2022 the use, or operation, or activity including those in breach of planning condition described in the First Schedule to this Certificate in respect of the Land specified in the Second Schedule to this Certificate and edged red on the plan attached to this Certificate, was lawful within the meaning of Section 191 of the Town and Country Planning Act 1990 (as amended), for the reasons in the Third Schedule. Date of Decision: 8 March 2022.	
11	Appendix 4: Correspondence/Emails:	
	1. (A) 1.3.2022 CFO - ABCD and Active Listening for Town and Parish Councils – Free workshops – Emailed JL/AS/CHS/RB/RL.	
	3. (A) 2.3.2022 Invitation to the TVERC Online Spring Recorders' Conference 2022 – Emailed JL/AS/CHS/RL/RB.	
	4. (R) 3.3.2022 C.D.C. - Spring Clean 2022 – Emailed JL/AS/CHS/RL/RB.	
	5. (A) 3.3.2022 Fwd: Bicester and Kidlington rural report 2021-2022.pptx – Emailed JL/AS/CHS/RL/RB.	
	6. (G) 3.3.2022 Memorial Cleaning Service – Emailed JL.	
	7. (G) 4.3.2022 All Stars/Dynamos Cricket - Local Cricket Clubs – Emailed JL/AS/CHS/RL/RB – Regarding info being put on website.	
	8. (A) 4.3.2022 FW: Update from Yvonne – Also includes note from County Cllr. T. Hallchurch announcing that he will be standing down in May – Emailed JL/AS/CHS/RB/RL.	
	9. (R) 4.3.2022 OALC - salary award for 2021-22 – C/fwd to next meeting.	
	10. (G) 8.3.2022 Rural Services Network - The Rural Bulletin - 8 March 2022 – Emailed JL/AS/CHS/RB/RL.	
	12. (R) 11.3.2022 C.D.C. - Platinum Jubilee Celebration Grants – Emailed JL/AS/CHS/RL/RB.	
	13. (R) 11.3.2022 C.D.C. - Platinum Jubilee Celebration Grants - TENS Application Form and Platinum Jubilee Guidance Notes – Emailed JL/AS/CHS/RL/RB.	
	14. (G) 11.3.2022 Coming up this spring at OYAP – Emailed JL/AS/CHS/RL/RB.	
	15. (A) 14.3.2022 OALC - What would your council like NALC to be doing? – Emailed JL/AS/CHS/RL/RB.	
	16. (A) 14.3.2022 Police Liaison Meeting - Police Bicester and Kidlington Rural Report –	

	Emailed JL/AS/CHS/RB/RL. 17. (G) 15.3.2022The Rural Bulletin - 15 March 2022 – Emailed JL/AS/CHS/RB/RL 18. (A) 16.3.2022OALC - What can your council do about Ukraine? – Emailed JL/AS/CHS/RB/RL. 19. (A) 16.3.2022C.D.C. - Local response to the 'Homes for Ukraine' Refugee Accommodation Scheme – Emailed JL/AS/CHS/RB/RL. 20. (G) 18.3.2022OALC - Climate Change research – Emailed JL/AS/CHS/RB/RL. 22. (A) 18.3.2022update from Yvonne – Emailed JL/AS/CHS/RB/RL. 23. (A) 21.3.2022Looking to renew your Council's insurance policy in 2022? – Emailed JL/AS/CHS/RB/RL. 24. (G) 22.3.2022The Rural Bulletin - 22 March 2022 – Emailed RL/JL/AS/CHS/RB/RL. 26. (R) 22.3.2022C.D.C. - Update: Local response to the 'Homes for Ukraine' Refugee Accommodation Scheme – Emailed JL/AS/CHS/RB/RL. 27. (A) 22.3.2022CFO - Two Exciting Training Opportunities! – Emailed JL/AS/CHS/RB/RL. 28. (A) 22.3.2022Advertising the New Anne Robson Trust Pre-bereavement Helpline – Emailed JL/AS/CHS/RB/RL. 29. (A) 23.3.2022NALC NEWSLETTERB – Emailed. 32. (R) 23.3.2022SLCC - Call to action – help support our work on Civility & Respect – Emailed JL/AS/CHS/RB/RL – C/fwd to next meeting. 34. (R) 28.3.2022O.C.C. - Revised TTRO (T10067) Temporary Road Closure - Ambrosden, jct A41 Ploughley Road, OX25 2JS – Emailed JL/AS/CHS/RB/RL. 35. (A) 28.3.2022South Central Ambulance Service crews to return to UK TV screens – Emailed JL/AS/CHS/RB/RL. 36. (A) 28.3.2022Cherwell Parish Bulletin_28 March 2022 – Emailed JL/AS/CHS/RB/RL. 37. (A) 29.3.2022Cherwell - Parish/Town Council Survey – Emailed JL/AS/CHS/RB/RL. 38. (R) 29.3.2022Comments acknowledgement for 22/00612/M106 - Noted. 39. (R) 29.3.2022Comments acknowledgement for 22/00464/F – Noted. 42. (R) 30.3.2022East West Railway Company appoints Beth West as Chief Executive Officer – Emailed all. 44. (R) 30.3.2022SSEN Resilient Communities fund and Community Resilience resources – Emailed JL/AS/CHS/RB/RL. 45. (R) 31.3.2022SSEN resilient communities fund amendment – Follow on email – Emailed JL/AS/CHS/RB/RL. 46. (A) 31.3.2022CPRE Oxfordshire March Newsletter – Emailed JL/AS/CHS/RB/RL.	