

BLACKTHORN PARISH COUNCIL
North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD
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To Members of the Council:	You are hereby summoned to attend an Extraordinary Meeting of Blackthorn Parish Council on Wednesday 3 November 2016 at 7.30pm at Blackthorn Village Hall - the business to be transacted is listed in the Agenda below: <i>Signed: J. Lamont</i> Chairman to the Parish Council.	
Members of the public are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.		
Agenda:		
Item No	Topic	Action
1	To accept apologise for absence:	
2	To receive declarations of a Disclosable Pecuniary Interestⁱ	
3	Finance (See Appendix1): 3.1: To accept the list of accounts paid prior to the meeting and receipts received and to approve payment of invoices.	RFO
	3.4: Budget 2017/18: - To consider draft figures and approve any amendments as necessary: - Revised Figures to year end 31 March 2017. - Forward Year Figures for 2017/18. - Draft Revenue Estimates for Forward Year 2017/18. - Calculation of Revenue Balance giving figure for Precept 2017/18.	
4	Website: Publication of documents under the 'Transparency Code'.	
5	Effectiveness of Internal Audit: Consider/approve monitoring process: Podio: Demonstration – Consider/approve use as correspondence tool.	
6	Matters for Further Information or Discussion at the Next Meeting:	
7	Date of Next Meeting :	
8	1 December 2016 at 7.30pm in Blackthorn Village Hall:	PC

ⁱ Notes on declaration of interest

The Code requires that, at a meeting, where a member or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. It is essential that members and co-opted members do this clearly, in order that the disclosure may be recorded, which will protect the member in the event of a subsequent allegation.

The requirement to disclose such interests is applicable from 1 July 2012, whether or not the interests have been notified to the Monitoring Officer. The Council will include an appropriate item on agendas for all meetings, to facilitate this. Parish Clerks are also encouraged to include such an item on the agenda for all meetings of their council and any committees.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

However, the requirement in paragraph 0 above not to participate does not apply in the event of a dispensation having been granted