

Appendices to Agenda 1 June 2017: The following form part of that agenda.		
Agenda No:	Topic	Action
4	Appendix 1: Matters For Report: - Letter to write to Smiths Concrete regarding the Lorry/HGV Trailer Park: Clerk written to Smiths Concrete as requested. - Letter to Residents – Hedge work: Clerk written	Clerk
5	Appendix 2: Projects:	
	5.4: Grass Cutting: O.C.C. – Communities - Grass Cutting in Blackthorn – As part of the Oxfordshire Together programme grass cutting arrangements are to be placed on a more formal footing for the protection of both Councils and to clarify roles and responsibilities of all parties; proposing that this should be one by means of a formal legal agreement made under S101 of the Local Government Act 1972: enclosed two copies of the agreement both to be signed and returned but not dated.	
	6.1: Invoices Paid Prior to the Meeting: None.	
	Payments:	
	Clerk's Pay/Exp April 2017.	
	Cleaning of Bus Shelter – June 2017- £15.00.	
	M. R. Cross.	
	Swarco – Extended Warranty – To approve either a single payment of £571.75 for 5 years of Bronze level cover from the invoice date going forward or a shorter term; confirm the value based on £114.35 x number of years – the £114.35 can be applied for a maximum of 5 years from the quoted date.	
	SLCC – Membership Renewal – Due 1.7.17 - £78.00 – (Period 30.6.17 – 30.6.18) – ALCC Membership for members £10.00 - Total £88.00 – Consider/approve sharing costs with Merton PC.	
	Oxford Tree Service – Purchase of Bark Play Area.	
	Receipts:	
	None.	
	6.2: End of Year Accounts 31 March 2017: BDO LLP – Notice of the annual review of accounts for the year ending 31 March 2017– Changes to the annual return – Approval of the Annual Return Section 1 to be approved by members, meeting as a whole, asap after the year end or in any event before Section 2. The accounting Statements must be improved in the for the smaller authority to exercise the rights of the public which in any event this year is by Sunday 2 July 2017 – Exercise of public rights commences on 3 July 2017 for a period of 30 working days to include the first 10 working days of July and will end on 11 August 2017 – Submission Date 19 June 2017.	
	Appendix 8: Correspondence/Emails/Issues Raised through 'Facebook' page:	