

Appendices to Agenda 4 February 2016: The following form part of that agenda.			
Agenda No:	Topic	Action	
5	Appendix 1: Matters For Report:		
6	Vacancy/Co-option: - In the case of a casual vacancy occurring in the last six months before the ordinary elections, the council is required to give notice of the casual vacancy but an election is not held. The council may co-opt if it wishes, leaving any unfilled vacancies to be filled at the ordinary elections. - Blackthorn Parish Council is due for election May 2016.		
8	Paris Council Elections: C.D.C. – Democratic and Elections Team - elections timetable, and would draw your attention in particular to the deadline for the submission of nominations papers – 4.00pm, Thursday, 07 April, 2016 (details regarding the nominations process will be discussed at length at the briefing). The count will take place during the afternoon of Friday, 06 May (Spiceball Leisure Centre). Maximum cost that Blackthorn Parish Council will be charged for providing the election will be £802.68. In the event that your Parish election is uncontested the fee will be reduced to £39.00.		
9	Appendix 2: Project Reports: 9.2: - Diversion of pumps along the ditches of the A41 into the River Ray: - Ordinary Water Courses Consent Form: Consider/approve action to request that Network Rail carry out works as part of their scheme. 9.3: Traffic Calming: - Tenders: To consider/approve one tender. 9.4: Allotments: - Update regarding Mr & Mrs Mack. 9.5: Land Adjacent to Village Hall:- - Letter to trustees: Update. 9.6: Play Area: - Replacement Bin: Provision of 'Blue/Green/Brown' bins or a super green bin by C.D.C. - Parking Area: Allocation of spaces to play area.		
11	Appendix 3: Finance:		
	11.1: Invoices Paid Prior to the Meeting:		
	None.		
	11.2: Payments:		
	- Clerk's Pay/Exp November/December 2015 – and any increase in accordance with the pay award 2014-16. P. Morrissey – January/February 2016 - £20.00. - Website: To consider/approve annual costs be transferred for payment through the PC by either 'Standing Order' or 'Direct Debit'.		
	Receipts:		
	None.		
	11.4: Budget Comparison:		
	- Grass Cutting: - Consider ex-gratia payment (look at accounts prior to next meeting). - Consider how the PC can make up the money in order to allow for the cutting outside the 30pmh limit.		
	11.6: VAT:		
12	Debt: Confirm how the PC writes the debt off.		
	Appendix 4: Planning Matters:		
	12.1: New Applications:		
	C.D.C. – Public Protection & Development Management – Town and Country Planning Act 1990 Consultation – Planning Application – Application No: 155/02316/OUT – Applicant's Name: Mr Warren Francis Reid – Proposal: Outline – Proposed development of up to 69,677sqm (750,000 sq feet) of logistics floorspace, within Class B8 of the Town and Country Planning use classes order of 1987, with ancillary Class B1(A) Offices, together with associated site infrastructure including lorry parking, landscaping and sustainable drainage with details of means of access included for approval – Location: OS Parcel 0070 Adj and North of A41 London Road Bicester – Parish(es): Ambrosden – Rec/d 8.1.16		
	12.2: Decision Notices:		
	None at time of printing.		
	12.3: Withdrawal Notices:		
	None at time of printing.		
12	12.4: Planning Issues:		
	Listed.		
	Appendix 5: Correspondence:		
	13.1: B.P.C.226(17): Office of Her Majesty's – Lord Lieutenant of Oxfordshire – Her Majesty the Queen's 90th Birthday. Celebrations in June 2016 – Street Parties encouraged – Notify of any plans – Rec/d 3.12.15.		

	▪ 13.2: B.P.C.227(05): C.D.C. – Regeneration & Housing – Rural Housing Pack – Approved Allocation Scheme June 2015 Final Version - Information in the pack can be found on the website	
16	Appendix 6: Clerk: ▪ Auto-enrolment Pension Scheme: In accordance with checklist:- ▪ Choose a pension scheme (or check your existing one) ▪ Assess and enrol your staff ▪ Enrol your staff into the pension scheme(s) you're providing for them. ▪ Write to your staff (You must write to your staff to let them know how automatic enrolment applies to them within six weeks of your staging date). ▪ Your ongoing automatic enrolment duties ▪ Pay regular contributions, keep records of your automatic enrolment activities and monitor the ages and earnings of your staff (including new starters) and enrol them if they become eligible. ▪ Complete your declaration of compliance ▪ Let us know how you've met your automatic enrolment duties by completing your declaration of compliance. Even if you haven't had to automatically enrol anyone, you must still complete your declaration.	
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