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1 *Notes on declaration of interest*

The Code requires that, at a meeting, where a member or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. **It is essential that members and co-opted members do this clearly, in order that the disclosure may be recorded, which will protect the member in the event of a subsequent allegation.**

The requirement to disclose such interests is applicable from 1 July 2012, whether or not the interests have been notified to the Monitoring Officer. The Council will include an appropriate item on agendas for all meetings, to facilitate this. Parish Clerks are also encouraged to include such an item on the agenda for all meetings of their council and any committees.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the **nature** as well as the **existence** of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

However, the requirement in paragraph 0 not to participate does not apply in the event of a dispensation having been granted.

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8	Finance (See Appendix 3):	
	8.1: To accept the list of accounts paid prior to the meeting and receipts received and to approve payment of invoices.	RFO
	8.2: Bank Reconciliation to date: To be approved.	RFO
	8.3: Budget Comparison to Date: PC to consider and approved. Clerks Pay: Review payment method: Barclays Bank Plc –Standing Order Request – Update.	RFO
	8.4: Quotes: Consider/approve.	BPC
	8.5: V.A.T: - Spreadsheet: Consider/approve. - VAT Claim: Update.	BPC
	8.6: End of Year Accounts 31 March 2018: To consider/approve:- External Audit: Consider/approve action.	RFO
	8.7: End of Year Accounts 31 March 2019: Arrow Accounting - Consider/approve Letter of Engagement.	BPC
	8.8: Budget 2019/2020: To put process in place.	BPC/RFO
9	Planning Matters (See Appendix 4):	BPC
	9.1: New Applications:	
	- Application No: 18/00211/F – Applicant's Name: Network Rail Infrastructure Ltd. - Application No: 18/01238/F – Applicant's Name: Mr & Mrs Hoyland.	BPC
	9.2: Decision Notices: - Application No: 18/01339/AG - Applicant's Name: Mr William Deeley. - Application No: 18/01030/F – Applicant's Name: Mr D. Hughes.	BPC
	9.3: Appeal Notices: None.	
	9.3: Withdrawal Notices: Application No: 18/01002/F - Applicant's Name: Mr Jonathan Turner.	BPC
	9.4: Planning Issues: None at time of printing.	
10	Website: - Update on the running of the website: - Navitas Design Ltd: Update.	RL
11	Data Protection Regulations: - Adoption/Approval of Draft Documents: - Registration with ICO: Update. - Domain Name: Update on linking email addresses with the website. - UK based website provider: Update. - B.P.C.245(09): SLCC – News Bulletin - This latest Bulletin starts with the welcome news that the House of Commons has accepted a Government amendment to the Data Protection Bill which, once the Bill has been enacted, will exempt all town, parish and community councils from the requirement to appoint a Data Protection Officer. All other requirements of the GDPR will apply and will come into force on 25th May – Rec/d by email 11.5.18.	BPC JL RL RL
12	Correspondence/Emails: (See Appendix 5): (B.P.C.247/248): Comments to be considered and any action approved:	
13	Website/Parish Magazine/Issues raised through 'Facebook' - : Items to be approved for publishing. Publication of financial documents in line with Transparency Code: Update	Working Group
14	Neighbourhood Watch: Update.	BPC
15	Parish Council Liaison Person: To approve election of new representative.	BPC
16	Village Matters: Reported incidents: - Footpaths/Bridleways: Volunteer Warden: Update. - Mains Gas Supply: Possibility of extending the 90mm medium pressure natural gas main from Blackthorn Meadows to the rest of the Village: Consider/approve requesting that British Gas includes Blackthorn as part of their expansion plans for this area.	RL RR
17	Matters for Further Information or Discussion at the Next Meeting:	
18	Date of Next Meeting :	
	4 October 2018 at 7.30pm in Blackthorn Village Hall.	BPC

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