

BLACKTHORN PARISH COUNCIL
North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD
Tel No: 01865 331 481 - Fax No: 01865 331 653 – Email: clerkblackthorn@gmail.com

To Members of the Council:	You are hereby summoned to attend the Meeting of Blackthorn Parish Council on Thursday 7 September 2017 at 7.30pm in Blackthorn Village Hall - the business to be transacted is listed in the Agenda below: Signed: T. Charlesworth Clerk to the Parish Council.	
Members of the public are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.		
Agenda:		
Item No	Topic	Action
1	To accept apologise for absence: ▪ Cllr. DP.	
2	To receive declarations of a Disclosable Pecuniary Interest¹ ▪ Register of Members' Interests: Annual Review.	
3	To confirm the Minutes of: ▪ The Annual Meeting of Blackthorn Parish Council held on 6 July 2017 at 7.30pm and to sign as a correct record.	
4	Co-option: Update and signing of 'Declaration of Acceptance of Office'.	
5	Matters for Report (See Appendix 1):	Clerk
	Discussion Time (One Hour: projects to be rotated into the slot throughout the year): full reports would be presented at the Annual Parish Meeting of Blackthorn.	
6	Project Reports: (See Appendix 2):	
	6.1: Emergency and Community Planning:	Working Group
	6.2: Drainage: Update on work being carried out by O.C.C. Highways. ▪ Diversion of pumps along the ditches of the A41 into the River Ray: Consider/approve draft letter to Network Rail: Chairman Cllr. JL to revisit information provided by Clerk.	EB/AS
	6.3: Allotments: ▪ Issuing of new 'Tenancy Agreement' and rent reminder: Update. ▪ Vacant Allotment: Update.	Clerk/RFO
	6.4: Play Area: ▪ Parking Area: ➢ Update on provision of parking spaces: Consider/approve:- ➢ Quote for proposed phase 1. ➢ Tarmac Area: Quote for proposed phase 2. ➢ Leasing of Land: Update. ➢ Housing Association: Update. ▪ Nuisance/Rubbish Issues: Update on purchase of park 'rules' notice sign: ▪ Annual Inspection Report 2017/18: To be considered and any action approved. ▪ Bark: Update	JL/AS
	6.5: Grass Cutting: ▪ O.C.C. – Communities - Grass Cutting in Blackthorn –formal legal agreement made under S101 of the Local Government Act 1972: Consider/approve amendments and signing agreement.	JL
7	Superfast Broadband: ▪ Internet Café: Update. ▪ Finance: To consider request to use balance of funds from C.D.C. grant to fund at least 12 months BT costs for the upgraded connection to allow the SFFB and Parish Council to deliver the Internet Cafe commitment to the community and Cherwell.	JL

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Notes on declaration of interest

The Code requires that, at a meeting, where a member or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. **It is essential that members and co-opted members do this clearly, in order that the disclosure may be recorded, which will protect the member in the event of a subsequent allegation.**

The requirement to disclose such interests is applicable from 1 July 2012, whether or not the interests have been notified to the Monitoring Officer. The Council will include an appropriate item on agendas for all meetings, to facilitate this. Parish Clerks are also encouraged to include such an item on the agenda for all meetings of their council and any committees.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the **nature** as well as the **existence** of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

However, the requirement in paragraph 0 not to participate does not apply in the event of a dispensation having been granted.

8	Finance (See Appendix 3):	
	8.1: To accept the list of accounts paid prior to the meeting and receipts received and to approve payment of invoices.	RFO
	8.2: Bank Reconciliation to date: To be approved.	RFO
	8.3: Budget Comparison to Date: PC to consider and approve	RFO
	8.4: Quotes: Consider/approve.	BPC
	8.5: V.A.T:	BPC
	Spreadsheet: Consider/approve.	
	8.6: End of Year Accounts 31 March 2017 - BDO:	
	- Blackthorn Parish Council - Outstanding Review Points [BDO-UK.FID5031279]. - Blackthorn Parish Council - Audit Qualification [BDO-UK.FID4774649]. - External Audit Report 2016/17: Consider/approve any action.	BPC
	8.7 Budget 2018/19: To put process in place.	
9	Planning Matters (See Appendix 4):	BPC
	9.1: New Applications:	
	- Application No: 1602370F – Applicant's Name: Bellway Homes Limited and Archstone Ambrosden Ltd. - Application No: 17/01590/Q56 – Applicant's Name: Mr William Deeley.	BPC
	9.2: Decision Notices:	BPC
	- Application No: 17/01215/AGN. - Application No: 17/01138/Q56 – Applicant's Name: Mr W. Deeley.	
	9.3: Withdrawal Notices:	BPC
	None at time of printing.	
	9.4: Planning Issues:	BPC
	- C.D.C. – Strategic Planning & The Economy – Notification of C.D.C. Planning Policy Consultation – Partial Review of the Cherwell Local Plan 2011-2031 (Part 1): Oxford's Unmet Housing Need. - Notification of Buckinghamshire Minerals and Waste Local Plan: Draft Plan for Consultation - The consultation on the Draft Buckinghamshire Minerals and Waste Local Plan Preferred Options will begin on Wednesday 2nd August for an 8 week period until 27th September 2017.	
10	Correspondence/Emails: (See Appendix 5): (B.P.C.237/238): Comments to be considered and any action approved:	
11	Blackthorn Road Signs: Consider/approve action.	
12	Website/Parish Magazine/Issues raised through 'Facebook' - : Items to be approved for publishing.	Working Group
	- Update on PC Website: - Publication of financial documents in line with Transparency Code: Update	
13	Neighbourhood Watch: Update.	BPC
14	Parish Council Liaison Person: Update.	DP
15	Matters for Further Information or Discussion at the Next Meeting:	
16	Date of Next Meeting :	
	5 October 2017 at 7.30pm in Blackthorn Village Hall.	BPC

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