

BLACKTHORN PARISH COUNCIL
North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD
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To Members of the Council:	You are hereby summoned to attend an Extraordinary Meeting of Blackthorn Parish Council on Thursday 1 June 2017 at 7.30pm at Blackthorn Village Hall - the business to be transacted is listed in the Agenda below: <i>Signed: J. Lamont</i> Chairman to the Parish Council.	
Members of the public are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.		
Agenda:		
Item No	Topic	Action
1	To accept apologise for absence:	
2	To receive declarations of a Disclosable Pecuniary Interestⁱ	
3	To confirm the Minutes of: The Meeting of Blackthorn Parish Council held on 6 April 2017 at 7.30pm.	
4	Matters for Report (See Appendix 1):	
5	Discussion Time (One Hour: projects to be rotated into the slot throughout the year): full reports would be presented at the Annual Parish Meeting of Blackthorn. (Appendix 2) 5.1: Drainage: Update on work being carried out by O.C.C. Highways. Diversion of pumps along the ditches of the A41 into the River Ray: Consider/approve draft letter to Network Rail: Chairman Cllr. JL to revisit information provided by Clerk.	JL
	5.2: Allotments: - Issuing of new 'Tenancy Agreement' and rent reminder: Update. - Vacant Allotment: Update.	Clerk/RFO
	5.3: Play Area: Parking Area: - Update on provision of parking spaces: Consider/approve:- - Quote for proposed phase 1. - Tarmac Area: Quote for proposed phase 2. - Housing Association: Update. Nuisance/Rubbish Issues: Update on purchase of park 'rules' notice sign: Annual Inspection Report: Bark: Update	
	5.4: Grass Cutting: O.C.C. – Communities - Grass Cutting in Blackthorn –formal legal agreement made under S101 of the Local Government Act 1972: Consider/approve signing agreement.	BPC
6	Finance (See Appendix 3): 6.1: To accept the list of accounts paid prior to the meeting and receipts received and to approve payment of invoices.	RFO
	6.2: End of Year Accounts 31 March 2017: - To consider/approve Accounts Year End 31 March 2017. - To complete and approve Section 2 of the Annual Return – Annual Return and supporting documents to be submitted to BDO, - Notice of appointment of date for the exercise of electors' rights from 3 July to 11 August 2017.	PC
	6.3: Parish Notice For PPR 2017: Parish Report of the IRP on Parish Members Allowances 2017-18: Consider/approve adoption of Parish Members Allowance:	PC
7	Co-option: Invitation to Mr T. Newstead: Consider/approve application.	PC
8	Correspondence/Emails/Issues Raised through 'Facebook' page: (See Appendix 5): (B.P.C.235): Comments to be considered and any action approved.	
9	Website/Parish Magazine: Items to be approved for publishing. Proposal to put a couple of meeting items on the website: PC to consider how to address the request.	PC
10	PC Liaison person: PC to discuss.	PC
11	Date of Next Meeting : 6 July 2017 at 7.30pm in Blackthorn Village Hall.	PC

ⁱ Notes on declaration of interest

The Code requires that, at a meeting, where a member or co-opted member has a disclosable pecuniary interest (of which they are

aware) in any matter being considered, they disclose that interest to the meeting. It is essential that members and co-opted members do this clearly, in order that the disclosure may be recorded, which will protect the member in the event of a subsequent allegation.

The requirement to disclose such interests is applicable from 1 July 2012, whether or not the interests have been notified to the Monitoring Officer. The Council will include an appropriate item on agendas for all meetings, to facilitate this. Parish Clerks are also encouraged to include such an item on the agenda for all meetings of their council and any committees.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

However, the requirement in paragraph 0 above not to participate does not apply in the event of a dispensation having been granted