

BLACKTHORN PARISH COUNCIL
 North End House, Blackbull Lane, Fencott, Kidlington, Oxon. OX5 2RD
 Tel No: 01865 331 481 - Fax No: 01865 331 653 – Email: clerkblackthorn@gmail.com

To Members of the Council:	You are hereby summoned to attend the Meeting of Blackthorn Parish Council on Thursday 1 February 2018 at 7.30pm in Blackthorn Village Hall - the business to be transacted is listed in the Agenda below: Signed: T. Charlesworth Clerk to the Parish Council.	
Members of the public and press are welcome to attend during 7.30pm and 7.45pm when they can ask questions or express their views.		
Agenda:		
Item No	Topic	Action
1	To accept apologise for absence:	
2	To receive declarations of a Disclosable Pecuniary Interest¹ Register of Members' Interests: Annual Review.	
3	To confirm the Minutes of: The Meeting of Blackthorn Parish Council held on 7 December 2018 at 7.30pm and to sign as a correct record.	
4	Co-option: To consider/approve any applications for the vacancy.	
5	District Cllrs: D. Hughes and I. Corkin. Oxford to Cambridge Expressway: Update.	
6	Matters for Report (See Appendix 1):	Clerk
	Discussion Time (One Hour: projects to be rotated into the slot throughout the year): full reports would be presented at the Annual Parish Meeting of Blackthorn.	
7	Project Reports: (See Appendix 2):	
	7.1: Emergency and Community Planning:	Working Group
	7.2: Drainage: Update on work being carried out by O.C.C. Highways. - Diversion of pumps along the ditches of the A41 into the River Ray: Update. - Blackthorn Brook: B.P.C.241(04): Response from Environment Agency.	AS
	7.3: Allotments: Vacant Allotment: Update.	Clerk/RFO
	7.4: Traffic Calming: VAS Equipment: Update.	RR
	7.4: Play Area: Parking Area: ➤ Update on provision of parking spaces: Consider/approve:- ➤ Quote for proposed phase 1. ➤ Tarmac Area: Quote for proposed phase 2. ➤ Leasing of Land: Update. ➤ Housing Association: Update. ➤ Meeting with B. Duxbury, C.D.C: Update. Nuisance/Rubbish Issues: Update on purchase of park 'rules' notice sign and removal of frog bin and picnic table: No update. Bark: Update	JL/AS
	7.5: Grass Cutting: Contract 2018/19: Review and consider/approve either roll over or submitting for tender.	
	7.6: HS2: Proposed meeting.	RB
8	Superfast Broadband: Internet Café: Update.	JL
9	Finance (See Appendix 3):	

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Notes on declaration of interest

The Code requires that, at a meeting, where a member or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. **It is essential that members and co-opted members do this clearly, in order that the disclosure may be recorded, which will protect the member in the event of a subsequent allegation.**

The requirement to disclose such interests is applicable from 1 July 2012, whether or not the interests have been notified to the Monitoring Officer. The Council will include an appropriate item on agendas for all meetings, to facilitate this. Parish Clerks are also encouraged to include such an item on the agenda for all meetings of their council and any committees.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the **nature** as well as the **existence** of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

However, the requirement in paragraph 0 not to participate does not apply in the event of a dispensation having been granted.

	9.1: To accept the list of accounts paid prior to the meeting and receipts received and to approve payment of invoices.	RFO
	9.2: Bank Reconciliation to date: To be approved.	RFO
	9.3: Budget Comparison to Date: PC to consider and approve	RFO
	9.4: Quotes: Consider/approve.	BPC
	9.5: V.A.T: - Spreadsheet: Consider/approve. - VAT Claim: Update.	BPC
	9.6: HMRC – Advise of Important changes.	
10	Planning Matters (See Appendix 4):	BPC
	10.1: New Applications:	
	- Application No: 17/02488/F – Applicant's Name: Mr & Mrs John & Jenny Thompson. - Application No: 18/00048/F – Applicant's Name: Mrs Vanessa.	BPC
	10.2: Decision Notices: - Application No: 17/02154/F – Applicant's Name: Mrs Clare Chennells Application No: 17/02154/F – Applicant's Name: Mrs Clare Chennells. - Application No: 15/02370/F – Applicant's Name: Bellway Homes Limited and Archstone.	BPC
	10.3: Appeal Notices: None.	
	10.3: Withdrawal Notices: None at time of printing.	BPC
	10.4: Planning Issues: None.	BPC
11	Data Protection Regulations: Consider/approve action. Domain Name: To consider/approve as contact for parish councillors.	BPC
12	Correspondence/Emails: (See Appendix 5): (B.P.C.241): Comments to be considered and any action approved:	
13	Website/Parish Magazine/Issues raised through 'Facebook' - : Items to be approved for publishing. - Update on PC Website: - Publication of financial documents in line with Transparency Code: Update	Working Group
14	Neighbourhood Watch: Update.	BPC
15	Parish Council Liaison Person: Update.	DP
16	Village Matters: Reported incidents: - Dangerous hole at south end of Lower Road where Thame Road pavement ends: Update. - Weir Farm: Visibility splays and ditch clearance. Update.	RL
17	Matters for Further Information or Discussion at the Next Meeting:	
18	Date of Next Meeting :	
	1 March 2018 at 7.30pm in Blackthorn Village Hall. Consider/approve list of proposed dates for 2018/19	BPC

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